BAYVIEW HILL ELEMENTARY SCHOOL
SCHOOL COUNCIL MEETING
MONDAY, MAY 28, 2012

Co-Chairs: Jennifer Ip, Wendy Steinberg
Minutes: Patricia Kitagawa

Attendees: Alex Kastanis, Carol Takagi, Diane Daccord, HaeYung Yim, Jenn Costas, Jennifer Ip, Karen Drakes, Kenny Chan, Laleh Marashi, Lei Chen, Lucy Tao, Meiling Wong, Mita Bera, Norm Maddeaux, Patricia Kitagawa, Paul Woods, Wendy Steinberg, Wendy Tan

1. Review of Minutes - Wendy
   ・ Minutes of April 16th, 2012 meeting distributed and approved.

2. School Council - Wendy
   ・ Wendy Steinberg was contacted by reporter on how we feel about the equity and inclusivity policy and fundraising – how do we feel about sharing funds if not used. Wendy said we don’t agree, as we work hard to fundraise for our school. The article will be in the Liberal some time after June 1st – please keep your eye out for it. Do we think our kids get a better education based on equipment we were able to purchase with these funds and Wendy told them no, we get an enhanced education, not a better one. Wendy mentioned that the total dollars raised per child is low for our school, and she suggested to reporter that elementary schools should all meet each September to share fundraising ideas.

   ・ Equity and Inclusivity policy - Jennifer Ip attended the meeting on May 3rd along with Patricia Kitagawa, Kenny Chan and Michel Bordeau. There were round table discussions, where Jennifer raised her concern on eliminating user fees – this policy has not yet been drafted. Yvonne Kelly, organizer of the May 3rd event, invited Jennifer to get together to discuss concerns. Jennifer to set up dated and let others know. A sign up sheet was passed around for those interested.

   ・ Paul handed out flyer “Engaged in Equity” – ties into Bill 13 from province – accepting schools act – every group is supported/protected – eg, re bullying – the LGBTQ group (Lesbian Gay Bisexual Transgender Queer) is not consistently supported at elementary schools due to lack of resources; however, “coming out” is happening earlier now and there is greater family diversity than ever before – Board’s E & I supports all students. The “Engaged in Equity” document will be sent out in Fall to all staff, parents and admin for each school.

   ・ As of September there will be limited user fees, with some exceptions; i.e., parents have choice to use school materials and can choose to purchase or not.
3. BHES Admin Update – Paul and Carol

a) BHES Technology Walk

Last meeting, it was requested that council get a tour of the equipment we have bought. Paul took us on a walk.
Our Literacy at School classroom has to be applied for and is funded by the Board and our school. Dan Grant gets PA training and works with the teachers, specifically intermediates. This includes an I cart with laptops and Macs and netbooks, data projectors and smartboards. We have 8 more classes to set up and then all classes will have smartboards.

The JK/SK rooms had mounted boards removed and put in other rooms, as they were too high for the kids to use and interact with. They have stand alone boards that the kids can reach made by Rover/Duplicom.

The question was asked about what the portables would have come September and Paul said there is no plan for them yet.

Paul showed us an example of proper mounting of a projector with its own outlet and wiring at code.

b) Pupil Profile - Paul

Staff is based on pupil enrolment. With reorganizations that take place every September, pupil profiles no longer work, and we will not be using them this year. First Day Entry Procedures will be put in June newsletter, on the website and included with the student report cards. At the June council meeting Paul will present a tentative school organization of grades for September 2012.

c) First Day of School Entry Procedures - Carol

- This year, the first day of school procedures are changing.
  - Primary – line up in gym with no parents and teachers will call your name
  - Junior – line up in library with no parents and teachers will call your name
  - Intermediate – class list to be posted outside and line up where designated
- Bussing changes
  - Primary – all Primary will get stickers
  - Junior – all Juniors will get tags – NO tags, NO bus

Report card envelope will have all first day of school procedures and new bussing procedures info in it.

d) Eco Schools - Carol and Meiling

- $1000 has been received. We are awaiting on another $1000. We have applied for certification and are hoping for Silver again this year.
- Outdoor classroom – we are hoping to put rocks and plants (granite rocks) and mulch – are asking council for $4,400 – approved. Carol spoke to Tracey from ACPS to share ideas. There is a nature deficit with kids today, so an outdoor classroom will help kids explore the outdoors more.
c) Healthy Schools – Paul

- Paul mentioned that we had our grade 3 school bake sale last week, and Patricia Kitagawa brought to his attention that the bake sale was one of the 10 days that are exempt from the healthy school policy, yet we were turning away items for sale.
- Paul has asked council to agree on an “all or nothing” policy. Everyone was in agreement that all 10 days that are exempt can sell any product.

d) Air conditioning – Paul

The Board has come back with a “No” to air conditioning for our library and Paul passed out a handout “Cooling and Air Conditioning Equipment Q&A’s”. Plant Services has contracted Pinchin Environmental Ltd. To conduct a study of heat gain in five schools, and BHES is one of these schools.

4. Sub-committee reports

- Dance a Thon - Good feedback – used a new DJ this year which went very well. This was one of the 10 exempt days and we were able to sell chips and pop, with a gross of $8,500, and net $7,400 with all donations received.
  - Paul has booked a bike demo which will be set up outside
  - Karen confirmed the cheque has been sent to Checkers, balance due June 6th
  - M&M to be paid for preorder on June 6th, balance the week after
  - We have 25 volunteers and 13 teachers signed up to work the stations
  - Paul to send an email to all parents for bake sale donations
  - Wendy Tan to send volunteer list to Karen
  - Karen to collect volunteer forms ahead of time and have them ready for signing on June 6th
  - Paul to send out a reminder for any preorder forms
  - Volunteers to wear name tags to identify them
  - Karen to book Magician from 6 to 8 pm
  - Still need set up and clean up help
  - Event will run, rain or shine!

- Pizza Program – our largest fundraiser - we are in need of someone to run the Pizza program. Diane Daccord has offered to run it and to recruit people. Evy has spreadsheet and Diane will meet with her to set up in September. Paul to put in it June newsletter that we are looking for help, or we may lose the program.

- Milk Program – our second largest fundraiser – we are in need of someone to run the Milk Program. Patricia Kitagawa has offered to run it. Hae Yung to show her in September. Paul to put it in newsletter as we need to recruit six grade 7 or 8 students to sort milk every day but Wednesday.

- Sub Program – we are in need of someone to run Sub program. Hae Yung informs us that we just need to collect orders in September, and subs are delivered and sorted by Mr. Sub. Patricia has offered to run program, with the assistance of Wendy Tan.
• All programs – Pizza, Milk and Sub – are to have written documentation from current people in charge by end of June or beginning of September so that everyone is on board with process and procedures before the start of the new programs.

• Staff Lunch –scheduled for June 22nd, 2012 –please note - as of Sept 2012, we can no longer use council funds for staff lunch

• Constitution – Patricia brought up the BHES Constitution and the fact that it has not been updated since May 2006, which is six years ago. It was agreed that it is time to update it, and that all changes must be submitted in writing one month in advance to the co-chairs. Tonight is the one month notice. Patricia will send out the constitution to all council members via email for their comments and suggestions. It can also be found on BHES website under “Council”. All suggestions will be discussed at June 18th, 2012 meeting.

5. Treasurer’s Report

• Still some outstanding amounts from the $85,000 that we approved in December to be processed
• Should be close to estimate for milk, pizza and sub programs
• We can have approximate $40,000 in funds to carry over to September – there is no minimum amount we can be over, as long as we have allocated the funds for future use for September school year.

6. Next meeting

• The next council meeting is Monday, June 18th, 2012 at 7:10 pm.

Meeting adjourned approximately 9:35 pm.