BAYVIEW HILL ELEMENTARY SCHOOL
SCHOOL COUNCIL MEETING
MONDAY, DECEMBER 19, 2011

Co-Chairs: Jennifer Ip, Wendy Steinberg
Minutes: Patricia Kitagawa

Attendees: Alex Kastanis, Carol Takagi, HaeYung Yim, Jennifer Ip, Jenn Costas, Joanna Yu, Laleh Marashi, Lei Chen, Lucy Tao, Meiling Wong, Norm Maddeaux, Parm Jandoo, Patricia Kitagawa, Paul Woods, Punita Bansal, Sandra Piperias, Tina Sadeh, Wendy Steinberg

1. Review of Minutes - Wendy
   - Minutes of Nov 28th – duplicate amounts of 6 projectors to be removed and minutes to be updated – Lucy has a total of $78,000 vs $81,000 listed in the minutes – Patricia and Lucy to adjust amounts

2. Subcommittee Reports
   Parent & Community Involvement
   - HaeYung reported she heard there was a good turnout for movie night
   - Diversity night is February 8th – each group is to set up their own booth for each country – subcommittee is asking for $100 per booth for 10 booths – total of $1,000 approved – you will meet and learn about different nationalities, cultural wear, and food – Paul mentioned that any food brought in for Diversity night must have proper signage advising of any allergens present in all food dishes – Subcommittee must ensure thorough cleanup of rooms and environment on night of event
   - Chris Vollum is booked for Jan 9th, 2011 – first day back after winter break – an email will be sent out to remind parents
   - HaeYung confirmed with Lucy that there are funds for the BBQ and staff lunch in the budget

Finance
   - Approved amounts for computers, classroom and library materials were added
   - Playground budget – took out $3,400, amount that was refunded to us
   - Graduation amount to be doubled in budget for this year and last year
   - Discretionary funds - $2,500 – this can be used to help with field trip costs
   - Carnival budget amount – goal is to break even
   - We are left with $65,554 at end of August 2012

Fundraising
   - Mr. Sub is the fall fundraiser instead of gift wrap program – Mr. Sub is easy to run and the profit is $250 per week for 27 weeks
   - Dance a thon is on April 20, 2012 – in the past we have made a profit of $10,000 -- Subcommittee to meet in new year and book DJ - Will give out glow bracelets at Dance a thon – allowed to sell junk food under 10 day exempt policy
Healthy Schools 10 Exception Days
- Paul reminded us that there are 10 days allowed in the school year – this includes selling or giving away of food that falls in the 80/20% “yellow zone” – days to be used as follows: 5 days for grade 3 bake sale; 1 for BBQ; 1 for Diversity night; 1 for movie night (held in Dec 2011)
- There are 2 remaining days left
- Paul informed us that students and staff are more aware of food policies this year and are following them
- We cannot sell any items in the PPM 150 that are in the RED ZONE – like candy, pop, freezies – they are RED and are NEVER to be sold or given away

External/Internal
- Parm informed us of the Chess program that will run of 8 weeks at $72 on Mondays after school – max of 80 kids in primary and junior – letter to be sent out before winter break – offered by Chess & Math Association
- Punita informed us of an in class field trip on historic mathematician – to help make math more exciting – cost is $4 per child from grade 1 to 8 for a one hour session offered by spirit of math.com/workshops
- Punita reported that Mira and Judy will run the volleyball program again this year – there will be two sessions by age on Wednesday nights for 8 to 10 weeks starting after Family day – grade 1 to 5 from 7 to 8pm will be run by Diane; grade 6 to 8 from 8:30 to 9:30 pm will be run by Mira – cost approx. $20 per child

Infrastructure/Safety
- Paul, Sandra and Patricia met to discuss items in Sandra’s handout on Data for Board Discussion at next meeting on Jan 30th, 2012
- As stated in handout – we have seen steady growth – our 2011/2012 forecast of students is 804, and we are well above that – we would like to know what Board is basing this forecasted number on
- Norm suggested we ask superintendent for forecasted numbers over last 5 years – Paul to follow up
- There is a classroom shortage – for 2011/2012 year required rooms are 32, and we only have 30; French room is used for ESL and 3 staff; Science lab is shared by 3 teachers; Music room shared by 2 teachers; Reading recovery by 3 teachers – overall shortage of 3 rooms
- Safety concern of ventilation in these rooms that are not classrooms – this needs to be reviewed by administration and Board
- Gym ideal – not a requirement - is 3 times per week – our kids are only getting gym once per week – the average at any given school is 3 times per week; some more and some less
- Size/capacity – is cafeteria part of Board physical space? – How many rooms on file as actual classrooms for the kids? – floor plan shows cafeteria as two rooms
- Overcrowding – we have turned away 14 kids to other schools this year to date
- Expansion was done about 6 years ago due to Board cap on 20 kids per class in primary grades – Wendy said expansion had nothing to do with parents fighting the overcrowding issue
• Full day kindergarten will be offered in 2013/2014 year – Ken Thurston was here 2 weeks ago and was able to see firsthand the overcrowding issue, as he came on a day when there was indoor recess – Daycare space – numbers are declining – however, if they meet threshold number, they will be able to renew contract and stay – we could use this space to be converted to two classrooms – however, our school would still need space for Before and After school program

• **Portables to be discussed at Planning and Data Meeting on Wed Dec 21st and Paul will report back to us** – we can create outdoor classrooms or a port a pack would has a washroom and its own hallway, but this will take away from tarmac space – a single portable is $80,000 – Paul mentioned we may have to move to two recesses due to limited outdoor play space and this would be very difficult for timetable schedule Paul mentioned Health & Safety checks are conducted annually – has reported overcrowding – grade fives are not in junior area of hooks and lockers – Paul thinks this is a concern and will report it at next meeting in Jan 2012

• Board needs to do an audit on registrations/OSR – maybe annually – to see who is not living in the area – it is the Board’s responsibility, not the school’s

• Paul mentioned fencing is an issue based on daycare space

• Sloping at rear of school was looked at by Board, and Paul reported they are not prepared to do anything at this time

• **Summary for January 30th, 2012 meeting**
  - Put projections forward for 2013 to Board at Jan 30th, 2012 meeting
  - Rooms short – grade 7 homeroom (currently in staff room); ELL; grade 7 rotary; primary autism room not large enough; 2 JK/SK rooms for 2013
  - Dwelling stats – ask real estate agent for numbers if possible
  - Are other schools in area in overflow? - Richmond Rose is at capacity
  - Are plans for townhouses on Bayview and Weldrick going forward? – Norm says he thought application was denied
  - What is planned for empty land at south west corner of Leslie and Major Mackenzie?
  - Can boundaries for school be changed at any time? Is the Board planning on doing this?
  - Ask Board – WHAT IS YOUR PLAN? - The Board does not hand out money easily
  - Full day kindergarten in 2013
  - Out of area registrants – is Board prepared to investigate this problem?
  - Norm mentioned MPAC/Municipal tax corporation may have data base on number of occupants per house

Wendy and Jennifer are to ensure that the invite for the Jan 30th council meeting goes out well in advance, by email as well as on a bright coloured hard copy to go home at least one week in advance.
3. Budget Review – Paul and Lucy

- Lucy distributed a copy of the budget statement for the year ending August 31st, 2012
- Intermediate division did not have any additional requests
- Primary/Junior as asked for 10 Orff Instruments – 2 Soprano Glockenspiel $157.60; 2 Soprano Xylophone $558’ 2 Alto Xylophone $738’ 2 Bass Xylophone $1,258; two 40 player percussion sets $355.50; Total of $3,067.10 approved
- Paul distributed a copy of funding requests for the garden – benches requested – 4 in total to be bolted to ground – total $2,000 – as well as an annual budget of $1,000 – total $3,000 approved for garden
- Social Adjustment Classes/Trish Cullen – request for 3 netbooks to support students with reading and writing using Word Q/Speak Q – these are non-Board imaged netbooks and are not supported by Board warranty – Ms. Cullen has software – cost $300 per netbook – Total $900 approved
- **Request for lockers between staff and music room – these are paid by Board – Paul to find out Dec 21st, 2011-** Grade 6, 7 & 8’s use lockers, unfortunately, some grade 4 and 5’s are using them based on classroom locations

4. WOW Wednesdays

- Carol report WOW Wednesdays to start Jan 11, 2012 – Walk on Wednesday – drop off loop will be closed on Wednesdays and only open to buses – walk a block suggestions to be sent home
- Study was done on parking spaces on side streets as well as at Boake and Spadina crossing/safety issues

5. Eco Schools

- Ms. Wong reported that they have been collected milk bags to make nets that are bug resistance and are used in hospitals – we have collected 221 bags to date
- We have applied for Grant to Metro and were approved for $1,000 for an outdoor classroom
- We will begin our green bin programs in January 2012
- Earth Rangers visited in Nov 2011 – pledge forms were sent home and we raised $1,300 – received approximately 200 forms only

6. Next meeting

- Next meeting is Monday, January 30th at 7 pm. The Board will be present at this meeting.

Meeting adjourned approximately 9:15 pm.