BAYVIEW HILL ELEMENTARY SCHOOL
PARENT COUNCIL MEETING
January 18, 2010

Present: Parv Nath and Wendy Steinberg (Co-chair), Paul Woods (Principal), Daniel Yim, Carol Takagi (VP), Diane Daccord, Mike Wade, Heidi Bjerkman, Hae Yung Yim, Norman Maddeaux, Joanna Yu, Jennifer Ip, Jennifer Costas, Karen Drake, Malini Mathur, Marcella DeGiorgio, Stephanie Wallat, Nellie Yuen, Kenny Chan, David Cheng, David Cohen

1. Review of Minutes
   a. Last minutes are read and reviewed.
   b. Voted and passed with majority.

2. School Council Update
   a. People for Education – a pamphlet from PFE were distributed. (see attached)
   b. Lunch Lady Programme – there are issues with order process, credit and rebates, and concerns of food being more expensive than in the past. Parv Nath will meet with the manager to discuss these issues and report back.

3. SPCI update (Paul Woods)
   a. School Plans for Continuous Improvement will have three foci. 1st Curriculum Implementation, 2nd Parent, Family and Community Involvement, and 3rd School and Workplace Climate. (see attached)
   b. Curriculum Implementation will have 5 targets. They will include success criteria and descriptive feedback, the AEO writing strategy, IB primary years program to be revised to close the curriculum gaps, and to create conditions for differentiated instruction based on assessment.
   c. Parent, Family and Community Involvement targets understanding of and engagement with the community by collecting surveys in the fall and at the end of the year. The surveys will ask what parents know about IB and the curriculum. All volunteers in the literacy program will receive training to ensure consistency. Fundraising will be focused on SPCI and to support the goals of the school. It will also promote reciprocal access to information and resources to support student achievement.
   d. School and Workplace climate targets safe and respectful schools. An example would be zero tolerance for bullying whether observed by staff or parent volunteer. Action plan will involve all stakeholders. Staff will review the Respectful Workplace and Learning Environment Policy.

4. Musical Instrument Proposal (Carol Takagi)
   a. BHES spends $12,000/yr on musical instrument rental. The instrument selection was based on student interest; however, the new program will be based on orchestra layout to avoid over subscribing of one instrument.
   b. Comparison of renting vs. purchasing was calculated and presented to Council. The purchase of new instrument will be done in phases with more expensive instruments in the beginning. (refer to attached chart)
   c. The School Board does not support financially and donations are not accepted for the program.
   d. BHES is asking Parent Council to fund $10,000 in the 1st year and $6,000 in the 2nd year for a total commitment of $16,000. The Administration will match funding for the purchase from the current budget and at the end of the 4 years; the remaining funds will go to technology.
5. **Success Criteria and Learning Targets (J. Porretti)**
   a. Current criteria are overwhelming for students to decipher and implement. The staff have developed a check list system that will be easy to digest, easy to check progress and easily accessible to all.
   b. The teachers will monitor students to ensure accountability.
   c. Mike Wade suggested adding new criteria for listing sources for information to discourage plagiarism.
   d. This system will aid students to develop skill set to formulate own check lists. The staff will be supportive in the beginning and graduate to corroboration.

6. **Sub-Committee Reports**
   a. **Parent & Community Involvement**
      i. February 10, 2010 is Games Night in the library.
      ii. March 2, 2010 is Guest speaker, Dr. Sturdy (psychologist). He will speak on the Hurried Life.
      iii. April 16, 2010 is Dance-A-Thon. The theme is Glam Rock. The children can dress it up as they want.
      iv. June 8, 2010 is BBQ. The theme is ‘Faces of Bayview Hill’. M & M is booked for food and tickets will be pre-sold. There will be a fashion show, bakery, palm reading, face painting, hair beading, and origami and martial arts demonstrations. A jumping castle and cultural book fair will be set up. RCMP will be invited. Suggestion was made to give students a passport to collect stamps for a reward to encourage participation.
      v. June 18, 2010 is Staff Appreciation Lunch.
   b. **Finance – pass due to absence of Treasurer**
   c. **Fundraising**
      i. Magazine program raised $4200 in net. The amount was only ½ from last year.
      ii. Suggestion was made to ask for a donation when asking for fund raising items so that parents who do not want to partake but who want to donate can do so. Also, it would help to state a specific goal so that parents can identify the goal to fundraising efforts.
   d. **Infrastructure, Environment and Safety**
      i. New gym for the school idea should be explored with a proposal to the board to start the process.
      ii. BHES is still on the evening cleaning schedule; however, this will be moved to daytime in February in line with other schools in the region.
      iii. A new cleanser ‘Excelsior’ will be used which is green and non toxic.
      iv. There are 3 classrooms with old carpets. They were to be replaced last summer but were postponed due to the ‘exceptional children’ in our schools. They will be replaced with linoleum tiles this summer.
      v. There is an Echo Friendly Team at BHES headed by Carol Takagi with 5 teachers and parent representatives. Proper recycling is being taught to students this Friday.
   e. **IB program**
      i. Decision on the PYP and MYP at BHES has been delayed. The current director has to step down before decisions are made.
      ii. January 28, 2010 – program planning with new director, superintendent and steering committee with review of the Programs of Choice.
   f. **New Gym Equipment (J. Porretti)**
i. There is $7000 in the budget for new equipment and proposal is brought to the council. Equipments are disappearing from the property since the school is open to community after hours. Therefore, locking cages will be a worthwhile purchase when new equipments are purchased.

ii. The voting was postponed to next meeting when the treasurer will be present.

7. David Cohen
   a. Observatory grounds – town officials are planning according to heritage preservation
   b. A new community centre will be built at Oakridges at cost of $10M.
   c. Weldrick development – unfortunately intensification will be allowed since Weldrick Rd is a collector road.

8. Diane Daccord
   a. Suggest an after school program for girls to help with math.
   b. Clarification about ‘ski program’ – no parent volunteer will be allowed on the bus. Children who are accompanied by parents will be marked absent if they are not on the bus. Staff will be colour coded for easy identification. Children will have to attend safety class before skiing and identified with sticker.

9. Meeting adjourned. Next meeting on February 22, 2010 @ 7:10pm.